CQI and IRCA Certified ISO/IEC 27001:2022 Lead Auditor

Duration: 5 Days

Prerequisites:

Delegates are expected to have the following prior knowledge:

Management systems
Understand the Plan-Do-Check-Act (PDCA) cycle.
Information security management (Knowledge of the following information security management principles and concepts):
• Awareness of the need for information security
• The assignment of responsibility for information security
• Incorporating management commitment and the interests of stakeholders
• Enhancing societal values
• Using the results of risk assessments to determine appropriate controls to reach acceptable levels of risk
• Incorporating security as an essential element of information networks and systems
• The active prevention and detection of information security incidents
• Ensuring a comprehensive approach to information security management
• Continual reassessment of information security and making of modifications as appropriate
ISO/IEC 27001
Knowledge of the requirements of ISO/IEC 27001 (with ISO/IEC 27002) and the commonly used information security management terms and definitions, as given in ISO/IEC 27000.

Course Description:

This five-day intensive course trains ISMS auditors to lead, plan, manage and implement an Audit Plan. It also empowers them to give practical help and information to those who are working towards certification and provides the knowledge and skill required to carry out 2nd party auditing (suppliers and subcontractors).

Target Audience:

This course is suitable for those wishing to Lead audits of ISMS in accordance with ISO 27001:2022 (either as a 2nd party, or 3rd party auditor), those wishing to learn about effective audit practices. Security and quality professionals, existing information security auditors who wish to expand their auditing skills and consultants who wish to provide advice on ISO 27001:2022 ISMS Auditing.

Course Outlines:

Day 1

- Benefits to you, welcome and introductions
- Course aims, objectives and structure
- First, second and third party audits
- Audit process
- Audit objectives, scopes and criteria's
- Audit resources
- Roles and responsibilities and confidentiality
- Audit methods
- Stage 1 audit
- Stage 2 audit

- Audit plan
- Work documents
- Opening meeting
- Audit evidence
- Effective communication
- Audit findings
- Audit meetings
- Closing meeting
- Audit reports
- Audit follow-Up

Day 2

- Day 1 review
- Purpose and business benefits of an ISMS
- Terminology
- Plan-Do-Check-Act
- ISMS context
- Role of the auditor
- ISMS documentation
- Initiating the audit
- Document review
- Audit plan
- Work documents
- Opening meeting
- Observations
- Auditing 'Top management

Day 3
- Specimen exam: Sections 1 and 2 review
- Auditing 'Context'
- Auditing 'Actions to address risks and opportunities'
- Tutorial on body language
- Audit trails
- Auditing 'Objectives, resource and competence'
- Auditing 'Operations and monitoring

Day 4
- Specimen exam: Section 3 review
- Auditing 'Continual improvement'
- Nonconformities
- Closing meeting
- Audit report
- Audit follow-up
- Specimen exam: Section 4

Day 5
- Hand in homework – audit report
- The certification and accreditation process, the role of CQI and IRCA, the CQI and IRCA ISMS auditor certification requirements and code of conduct
- Final questions/final revision
- Evaluation
- Introduction/readiness to the exam
- Exam
- End of course