

Data Privacy Awareness with Privacy Impact Assessment

Duration: 2 Days

Course Description:

Dive into the world of data privacy with our comprehensive training program, designed to empower individuals and organizations to comply with the **Data Privacy Act (DPA) of 2012 in the Philippines**. Enacted to safeguard the fundamental human right of privacy communication while fostering innovation and growth through the free flow of information, the DPA represents a crucial milestone in ensuring data protection. With the final implementing rules and regulations coming into force in September 2016, compliance is not just an option – it's a mandate for all companies.

This intensive 2-day course is tailored to provide participants with a thorough understanding of the DPA's requirements, equipping both employees and organizations with the knowledge and tools needed to navigate the complexities of data privacy regulations.

Target Audience:

This course is recommended for:

- Management professionals seeking to enhance their understanding of data privacy regulations and compliance requirements.
- Management representatives responsible for overseeing data protection initiatives within their organizations.
- Human resource personnel involved in managing employee data and ensuring compliance with data privacy laws.
- Sales and marketing personnel handling customer information and seeking to align practices with data privacy regulations.
- ISO internal auditors tasked with evaluating and ensuring compliance with data privacy standards.
- Data protection officers responsible for overseeing data privacy compliance and mitigating risks within their organizations.

Course Objectives:

At the end of the training, the participants should be able to:

- Acquire a solid understanding of Republic Act No. 10173, also known as the Data Privacy Act of 2012, enabling you to navigate its complexities with confidence.
- Gain insights into the Privacy Impact Assessment process tailored to your industry and organization, empowering you to identify and mitigate privacy risks effectively.
- Develop practical skills in conducting Privacy Impact Assessments aligned with Republic Act No. 10173 and other relevant international and local statutory and regulatory requirements, positioning you as a competent guardian of data privacy within your organization.

Course Outlines:

1. Data Privacy Act at a Glance:

- Overview of relevant legislation and regulations concerning data privacy, emphasizing the importance of compliance with these laws.
- Explanation of key terms and concepts within the Data Privacy Act.

2. Start with Why:

- Understanding the importance of data privacy and the potential consequences of failing to protect personal information.
- Exploring the ethical and legal responsibilities associated with handling sensitive data.

3. People-Centered Solution:

- Emphasizing the role of individuals in safeguarding data privacy, including employee training, awareness, and accountability.
- Highlighting the significance of creating a culture of privacy within organizations.

4. Data Sharing Agreement:

- Explanation of the purpose and components of data sharing agreements.
- Guidelines for drafting and implementing effective data sharing agreements to ensure compliance and protect data privacy.

5. DPO in a Nutshell:

- Introduction to the Data Protection Officer (DPO) role and their responsibilities.
- Discussion on the importance of appointing a DPO and their role in ensuring compliance with data privacy regulations.

6. Inventory of Systems Filing Policies:

- Guidance on conducting an inventory of systems and data filing policies within an organization.
- Strategies for organizing and managing data to ensure compliance and facilitate Privacy Impact Assessments (PIAs).

7. Basics of Privacy Impact Assessment:

- Overview of Privacy Impact Assessments (PIAs) and their role in identifying and mitigating privacy risks.
- Explanation of the PIA process and key steps involved.

8. Actual PIA Threshold Assessment:

- Practical exercises and case studies to assess the threshold for conducting a PIA.
- Techniques for evaluating the potential privacy risks associated with new projects, initiatives, or systems.

9. Privacy and Data Measures:

- Discussion on the various measures and strategies for protecting privacy and securing data.
- Exploration of encryption, access controls, anonymization techniques, and other methods for mitigating privacy risks.

10. Breach Reporting Procedure:

- Explanation of breach reporting requirements and procedures under data privacy regulations.
- Guidance on how to detect, respond to, and report data breaches effectively.

11. Steps to Compliance Summary:

- Recap of key steps and best practices for achieving compliance with data privacy regulations.
- Checklist or framework for organizations to follow in their compliance efforts.

12. Expanded Privacy Compliance Roadmap:

- In-depth exploration of the ongoing process of maintaining compliance with data privacy regulations.
- Strategies for continuously monitoring, updating, and improving privacy practices within an organization.

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